



**Board of Management Lucan Community College**  
**DRAFT Minutes: Tuesday 19<sup>th</sup> March 2024**

Date: Tuesday 19<sup>th</sup> March 2024  
Venue: Lucan Community College.  
Present: Mr. Guss O'Connell (Chairperson), Ms. Aoife McKelvey, Ms. Carmel Murray, Mr. John McGivney, Ms. Liona O'Toole & Ms. Diane Birnie (Principal)  
Apologies: Rev. Scott Peoples, Mr. Colum O'Gorman & Ms. Rose Dolan, Mr. Fintan Hanley

ITEM	DETAILS	ACTION/DECISION
Welcome	The Chairperson welcomed everyone to the meeting.	Noted.
Minutes of previous meeting	Minutes of BOM meeting held on Monday 20 <sup>th</sup> November 2023 & Monday 11 <sup>th</sup> December 2023 were circulated before the meeting.	Approved and signed by the Chairperson.
Matters Arising from Minutes	No matters arising from the minutes.	Noted.
Correspondence	<ul style="list-style-type: none"> <li>• Letter and information from parent of student refused admission to 1<sup>st</sup> year 2023 and follow up actions by Principal</li> <li>• Section 29 appeal decisions: <ul style="list-style-type: none"> <li>○ S29ENRL-2024407- appeal not upheld</li> <li>○ S29ENRL-2024353 - appeal not upheld</li> </ul> </li> <li>• BOMR1 forms for consideration by the board – document reminding board of decisions to be made included in pack. Principal left the meeting for the BOMR1 process: <ul style="list-style-type: none"> <li>○ R0119032024: email received requesting board to enrol a transfer applicant in 3<sup>rd</sup> year. The board examined all relevant documentation and came to a decision.</li> <li>○ R0219032024: for refusal to enrol in 1<sup>st</sup> year 2024. The board examined all relevant documentation and came to a decision.</li> </ul> </li> <li>• Update of circulars and information notes since 0058/2023 will be circulated by email at a later stage.</li> </ul>	<p>Noted &amp; response agreed</p> <p>Noted</p> <p>The board noted that the applications were late and the application was refused due to over-subscription. There was no failure or error in making the decision to refuse admission and the category placement and waiting list number remains as stands.</p> <p>Noted</p>
Child Protection Oversight Report	The principal presented the attached CPOR to the board. The Board was satisfied that the relevant reporting procedures were followed.	Noted and signed by the Principal & Chairperson.

Report on implementation of school Anti-Bullying Procedures	No cases have been reported to the principal under Appendix 3	Noted
Policy and practice review	<ol style="list-style-type: none"> <li>1. Anti-bullying policy <ul style="list-style-type: none"> <li>• Feedback from PA consultation</li> <li>• Plan for student and staff consultation</li> <li>• Board of management input – WSE-MLL survey results</li> <li>• Completion of checklist</li> </ul> </li> <li>2. Child Protection Policy and Risk Assessment <ul style="list-style-type: none"> <li>• Feedback from PA consultation</li> <li>• Plan for student consultation</li> </ul> </li> <li>3. Draft interactive map of prioritised geographical area <ul style="list-style-type: none"> <li>• For review</li> </ul> </li> <li>4. Other policies circulated before the meeting: <ul style="list-style-type: none"> <li>• Student Digital Learning Plan</li> <li>• Staff Digital Learning Plan</li> <li>• School Self Evaluation documents SSER June 2023, SIP June 2023 &amp; Feb 2024</li> </ul> </li> </ol>	<p>Deferred</p> <p>Deferred</p> <p>Noted</p> <p>Noted, Approved &amp; Signed by Chairperson.</p>
Principal & Deputy Principals' Report	<p><b>Principal &amp; Deputy Principal's report</b></p> <ul style="list-style-type: none"> <li>• Curriculum development update</li> <li>• VSware updates</li> <li>• Attendance &amp; Punctuality</li> <li>• Year updates</li> <li>• Staff Updates</li> <li>• WSE-MLL</li> <li>• Tusla Report &amp; Suspension/Expulsions figures</li> <li>• Admissions</li> <li>• Building</li> </ul>	The board noted and complimented the extensive reports.
Financial report	Cost Centre report circulated.	Noted
Parents Association	The Board were updated from previous P/A meetings.	Noted & Commended
Student Council Report	Update provided to the board. The Board will invite a member of the student council to the next meeting for a verbal report.	Noted
AOB	N/A	Next meeting Tuesday 30 <sup>th</sup> April 2024 at 7.00pm

Signed:  (Chairperson)

Date: 30/4/24