



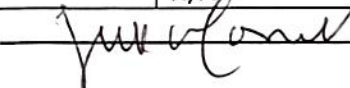
## Board of Management Lucan Community College

### Minutes: Wednesday 19<sup>th</sup> June 2024

Date: Wednesday 19<sup>th</sup> June 2024  
Venue: Lucan Community College.  
Present: Mr. Guss O'Connell (Chairperson), Ms. Aoife McKelvey, Ms. Carmel Murray, Mr. John McGivney, Ms. Ms. Rose Dolan, Mr. Fintan Hanley, Mr. Colum O'Gorman, Mr. Stephen Brett (DP), Mr. McGowan (DP) & Ms. Diane Birnie (Principal)  
Apologies: Ms. Liona O'Toole, Rev. Scott Peoples,

ITEM	DETAILS	ACTION/DECISION
Welcome	The Chairperson welcomed everyone to the meeting. The Chairperson commended school on their recent Whole School Evaluation report which he said was the highlight of the year. The Principal presented the out-going Chairperson with a gift, thanking them for their fervent commitment to the school throughout their time on the Board.	Noted.
Minutes of previous meeting	Minutes of BOM meeting held on Tuesday 30 <sup>th</sup> April 2024 and Wednesday 29 <sup>th</sup> May 2024 were circulated before the meeting.	Approved and signed by the Chairperson.
Matters Arising from Minutes	No matters arising from the minutes.	Noted.
Correspondence	<ul style="list-style-type: none"> <li>Update of circulars and information notes available here: <a href="https://www.gov.ie/en/circulars/?organisation=department-of-education&amp;page=1#search_result_label_id">https://www.gov.ie/en/circulars/?organisation=department-of-education&amp;page=1#search_result_label_id</a></li> <li>Final WSE-MLL report and Word Cloud</li> <li>Letter from TUI re erosion of the summer holiday period for school leadership</li> <li>Decision confirm on Section 29 Appeal for refusal to enrol – S29ENRL-2024458. Appeal was disallowed.</li> </ul>	Highlights were issued to the Board. Noted Noted & Commended. Noted (Draft letter to be sent to CE of DDLETB for reference) Noted
Child Protection Oversight Report	The principal presented the attached CPOR to the board. The board exercised oversight of the following cases which were deferred from the previous meeting: Cases DB23042024/A, DB23042024/B and DB23042024/C were presented and the board approved the decision of the DLP not to report the concern to Tusla. Case DB01052024 was presented and the decision of the DLP to seek advice and then report the concern to Tusla was approved. The documents which were provided to the board are recorded in template F attached. All documents were redacted and two copies of each one was made for the board to inspect. Redacted documents are filed with each individual case.	Noted and signed by the Principal & Chairperson.
Report on implementation of school Anti-	No cases to report.	Noted

Bullying Procedures		
Policy and practice review	<ul style="list-style-type: none"> <li>• SSER and SIP</li> <li>• (Appendix to SSER)</li> <li>• Healthy Eating Policy</li> <li>• Homework and Study Policy</li> <li>• Critical Incident Policy</li> <li>• Whole School Guidance Plan &amp; Programme of Activities</li> <li>• Admission Policy 2025</li> <li>• Calendar for 2024/25</li> <li>• Further policies currently in draft format include: Punctuality and Attendance.</li> </ul>	<p>SIP Noted, SSER Approved</p> <p>Noted, Approved &amp; Signed.</p> <p>Noted, Approved &amp; Signed.</p> <p>Noted, Approved &amp; Signed.</p> <p>Noted, Approved &amp; Signed.</p> <p>Noted, Approved &amp; Signed.</p> <p>Noted, Approved &amp; Signed.</p> <p>Changes noted, Approved subject to further changes from Head Office.</p> <p>Noted</p> <p>Noted</p>
Principal & Deputy Principals' Report	<p><b>Principal &amp; Deputy Principal's report</b></p> <ul style="list-style-type: none"> <li>• Year Group Updates</li> <li>• Extra-curricular and internal school communications.</li> <li>• Attendance &amp; Punctuality</li> <li>• PME/New Teachers Coordinator/Uniform Updates</li> <li>• PRO, Newsletter and Website</li> <li>• Curriculum development update</li> <li>• School communication</li> <li>• Building Update</li> <li>• State Exams</li> <li>• SSE and Risk Assessment</li> <li>• Incoming 1<sup>st</sup> Year Induction</li> <li>• JCT/Oide Coordinator</li> <li>• Student Voice</li> <li>• Digital Update</li> <li>• Assessment update</li> <li>• Suspension and Expulsion Figures</li> <li>• Staff Updates</li> <li>• BelongTo Update</li> <li>• Junior Cycle Book Grant Update</li> <li>• Admissions</li> <li>• School building programme</li> </ul>	The board noted and complimented the extensive reports.
Financial report	Copy of Budget report from 14 <sup>th</sup> June available for the board. Request board approval of the new parental contribution structure	Noted and approved
Parents Association	The Board was updated from previous P/A meetings. The Board was updated on PA Committee Changes.	Noted & Commended
Student Council report	Draft Student Council constitution will be brought to the board in the new school year. A student council improvement plan will be in place for start of 2024/25	Noted & Commended.
AOB	N/A	Next meeting TBC

Signed:  (Chairperson)

Date: 14/10/24