

Register  
your  
Attendance

## First Year Parent and Guardian Information Session





Bord Oideachais agus Oiliúna Dublin and Dún Laoghaire  
Átha Cliath agus Dhún Laoghaire Education and Training Board



**Lucan Community College 1st Year  
Parent/Guardian Information Evening  
7.30pm-8.30pm 19 September 2024**

# Purpose of evening

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- Meet some of the people supporting your son/daughter
- Outline important issues to help your son/daughter get full benefit from their time here in Lucan Community College
- This presentation will be uploaded to our website



Class Armstrong

Class Norris

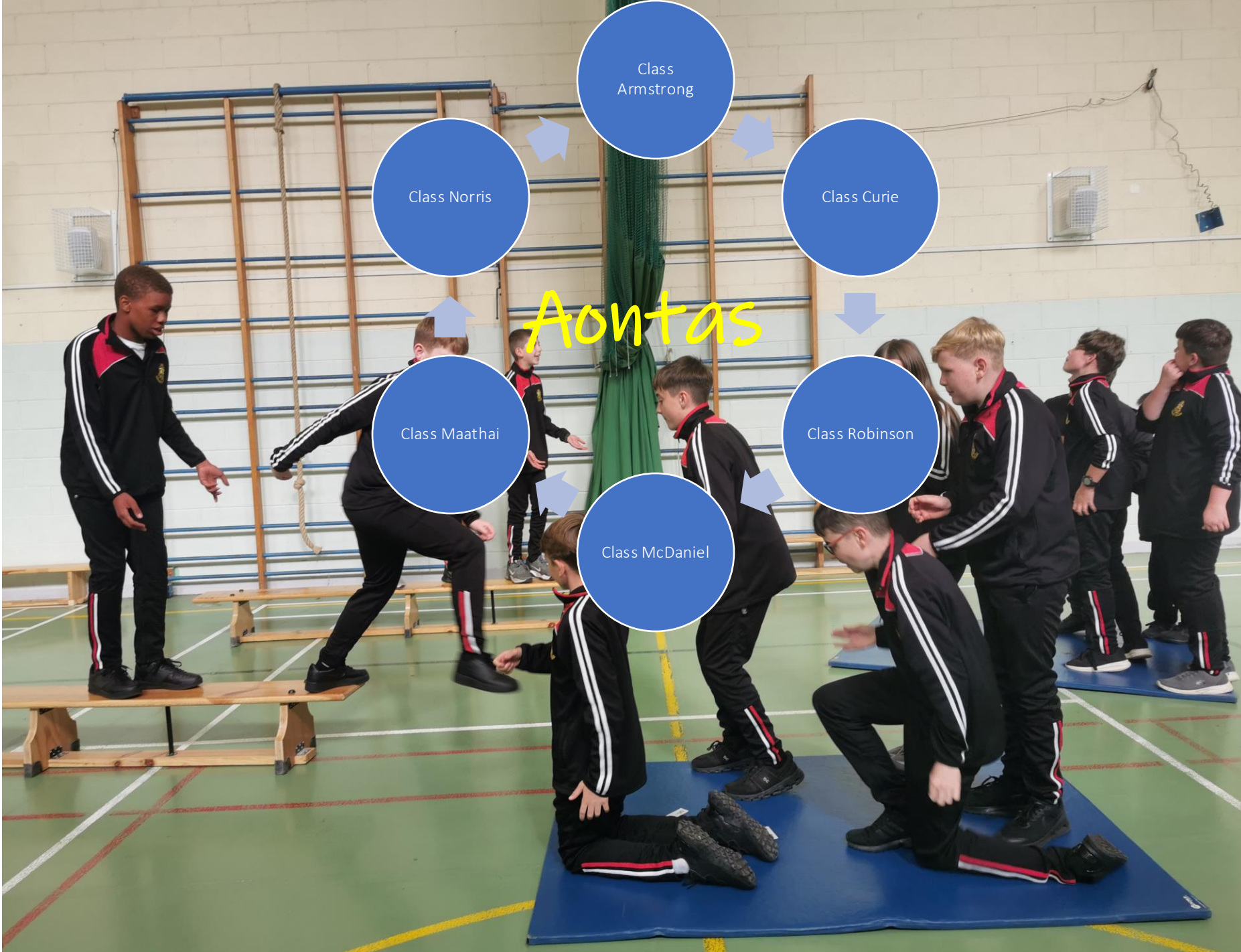
Class Curie

Aontas

Class Maathai

Class Robinson

Class McDaniel





# TUTOR CLASS NAMES

Subject  
Teacher

Gluais/Prefect  
Teams

Student  
Council Reps.

SNA Team

AEN Team

Tutors

Year Head

Guidance  
Team

Deputy  
Principals

Principal

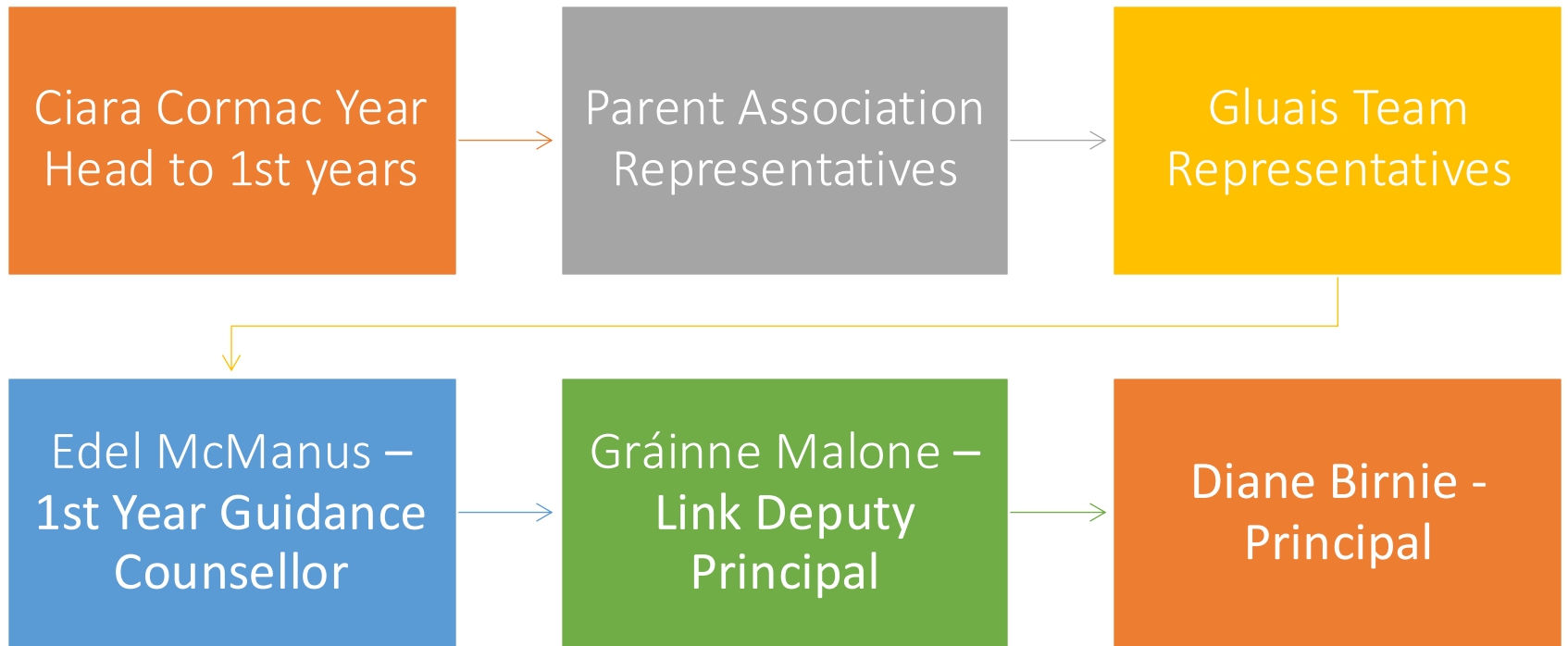
# Support & Care Structure



HELP IS JUST A SHORT REACH AWAY



Parents  
Association



# Presenters

# Parents' Association

**Geraldine Lavin**



# Lucan Community College Parents Association: What we do

- ▶ Promote the interests of parents in the school in co-operation with the board, principal, teachers and students by:
  - ▶ Acting as a voice for parents' views
  - ▶ Providing input to school policies and rules, e.g. school uniform, policy on anti-bullying
  - ▶ Fundraising to fund additional school equipment, student prizes, activities etc. for your child
  - ▶ Supporting and organising events, e.g. the Debs, talks on topics of interest to parents





## Recent Event Hosted by the Parents' Association:

Rory's Stories by Rory O'Connor

Held: 9th September 2024

## Benefits of Joining the PA

- ▶ Learn more about what goes on in school (especially useful if your son/daughter forgets to tell you!)
- ▶ Keep up to date on what's planned, e.g. the school extension
- ▶ Connect with parents and teachers

## How can you get involved in the PA?

- ▶ Please follow our Facebook page and Twitter account
- ▶ Support our fundraising activities
- ▶ We'd love you to join the PA! We usually meet once a month, that's all your signing up for (and you don't have to make it every month)
- ▶ Join the PA Committee

## Contact Details

▶ What's app group:



▶ Email: [LCCparentassociation@gmail.com](mailto:LCCparentassociation@gmail.com)

▶ Facebook: [Parents' Association - Lucan Community College](#)

▶ Twitter: [@LCCAssoc](#)

# Gluais Team

Gluais Team Representatives-  
Thomas, Kerry, Lily, Grace and Ciara

# Our Gluais Group

We are here today to represent our Gluais group which is made up of 12 Fifth Year students.

We are here to lend a helping hand and guide the 1st Years through their new journey here at Lucan Community College.

Gluais has been a valued programme in LucanCC since 1995.





## How we got to be a Gluais Member

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- We all went through an interview prior to selection.
- We then attended a training course.
- We learned skills to be of best help to the 1st Year students.

# Our Duties

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As Gluais members it is our duty to visit the first years every Thursday during their pastoral care classes.

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Here we have the opportunity to have a chat and get to know them as well as get helpful information from them on ideas and issues that they need sorted.

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Throughout the year the team also takes part in some fun activities with the first year: going on walks of Lucan, organising different events example table quizzes and organising a 1st year fun day!

# How to recognise a Gluais Member

- The 1st Years can recognise a Gluais member by the badge that we wear on our uniform.



# Guidance Service Lucan Community College

**Edel McManus**  
**1st Year Guidance Counsellor**

# Transition from Primary to Post Primary School

- Recognised as a crucial stage in a young person's schooling
- Can influence their subsequent academic, personal development and social confidence



# Lucan CC & 1st Years

Induction programme for incoming 1<sup>st</sup> years which includes:

Student visits– completed in May 2024

Parent/Guardian Information Evenings

Visits to primary schools

Induction material covered in classes. Students should be aware of who they can go to with a difficulty in school.

Guidance counsellor will visit classes throughout the year

# Guidance Service in LCC

Guidance Counsellors work as part of a large Team (Tutors, Year Head & Additional Education Needs Team), to support the students.

The guidance role involves personal counselling, educational and vocational guidance for every year group.

In 1st year, the role is to help students to settle into post-primary school.

# Confidentiality

Contract made with the student

What is said to the Guidance Counsellor is confidential. However, if we feel that the young person or someone else is at risk, we inform the Principal, Parents/Guardians and may make an external referral if required.



# Making an appointment with the Guidance Counsellor

Tutor/ Year Head

Self- referral

Parent/Guardian can contact Guidance Counsellor directly

# Fear/Anxiety



This is a natural reaction to a new situation



Students, teachers and other members of the school community are helpful



It is good for students to communicate their fears to someone and realise they can cope with and manage any challenge they may experience



Avoidance

# What Can Parents/Guardians do ?

Talk

Talk to your child about 1st Year



Acknowledge

Acknowledge that 1st Year can be difficult



Have

Have clear boundaries and limits in place

# What can Parents/Guardians do?

Encourage

Encourage your child to get involved in school life



Encourage

Encourage a healthy lifestyle (sleep, hobbies, use of technology)




Address

Address problems as soon as possible (regarding homework, friends, behaviour)

# What can Parents/Guardians do?

Homework timetable- try to get homework completed within a certain time



Help students to get organised



Communicate with the school ASAP if there is a problem

# JIGSAW

Young people's  
health in mind

Resources  
for Parents/  
Guardians

[Supporting The Transition  
From Primary to Secondary  
School | Jigsaw.ie](#)

ELearning – Self-Care for  
Parents

Mental Health Awareness  
course for Parents

# Educational Supports

Majority of students will progress to Higher and Further Education

Parents are encouraged to disclose to AEN Department in school if your child has learning difficulties

Encouraged to avail of supports in school

Academic support offered by 3<sup>rd</sup> level institutions

1st Year  
Year Head  
Ms. Cormac



# Focus on 3 Rs

Respect

Community –  
valued voice

Rules – staying  
safe & minding  
others

Relationships –  
positive &  
caring

Responsibility

Learning –  
curricular &  
non-curricular

Wellbeing –  
mine & others

Reflection on  
actions

Resilience

Coping with  
change &  
asking for help

Growth mind  
set – I will be  
able to

Progress not  
perfection

# THE GROWTH MINDSET & RESILIENCE

Focus on effort  
more than ability

Mistakes are  
opportunities  
to learn

Can't Do to Can Do

Fall Down 7 Times, Get Up 8 policy

STUDENTS control where they place  
their effort and attention

Please use, effort-based praise not label based praise.

# Respect

Your son/daughter is a member of our school community.



Student/Student Council Members/Prefects/  
Teacher/Tutor/Year Head/Guidance Counsellor/  
SNA/Student Learning Support/Office Staff/  
Housekeeping Staff/Deputy Principals /Principal

# Respect

Think before you speak/act/post!  
Your action can have a positive or negative impact on others.

before you speak,

**THINK**

**T** is it true?

**H** is it helpful?

**I** is it inspiring?

**N** is it necessary?

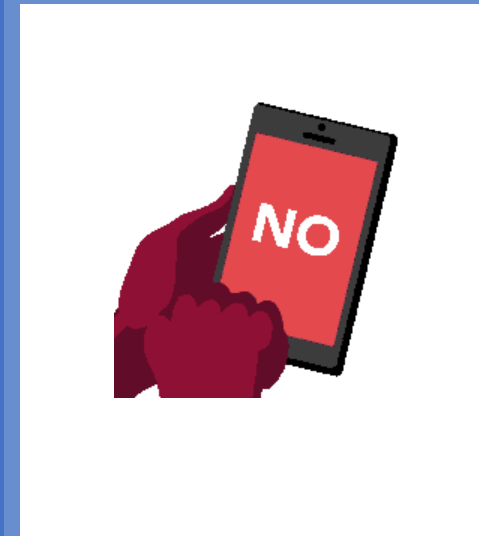
**K** is it kind?

# Healthy Eating Policy

- Carbonated (fizzy) or high-energy drinks are not allowed at any time.
- Chewing gum is not allowed.
- Water is encouraged, water fountain for student use – student should bring a bottle to school
- Healthy options encouraged whilst less healthy options particularly snack foods high in fat, sugar and salt are discouraged e.g. crisps, chocolate, sweets
- No nuts in school please - allergies
- The healthy eating policy is now available on the website.

# Responsibility

- Uniform & PE Uniform
- School Coat only – non school coats will be confiscated.
- Punctuality - being on time reduces stress.
- Attendance – being in school = success with learning & feeling connected.
- No mobile phones/ electronic devices visible in school. ONLY WITH TEACHER PERMISSION IN CLASS
- Communication – talk to Tutor / Ms. Cormac/ Ms. Malone



# Use of Journal

- Means of communication between school and home
- Policies and permits – please ensure that you have signed in their journal
- N.B. check regularly and sign weekly (no specific space for signature this year).
- Parents should not use TEAMS to contact teachers
- No overly detailed or personal notes in journal please

**NOTES from/to TEACHERS**

**Notes of Concern**  
Student Name: \_\_\_\_\_ Class: \_\_\_\_\_  
Signed by Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_  
Signed by Teacher: \_\_\_\_\_ Date: \_\_\_\_\_

**Notes of Concern**  
Student Name: *Lost Locker Key* Class: *Bites*  
*J.D.*  
Signed by Parent/Guardian: *[Signature]* Date: \_\_\_\_\_  
Signed by Teacher: \_\_\_\_\_ Date: \_\_\_\_\_

**Notes of Concern**  
Student Name: \_\_\_\_\_ Class: \_\_\_\_\_  
Signed by Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_  
Signed by Teacher: \_\_\_\_\_ Date: \_\_\_\_\_

	PUNCTUALITY		ATTENDANCE	
<b>MONDAY</b>	a.m.			
	p.m.			
<b>TUESDAY</b>	a.m.			
	p.m.			
<b>WEDNESDAY</b>	a.m.			
	p.m.			
<b>THURSDAY</b>	a.m.			
	p.m.			
<b>FRIDAY</b>	a.m.			
	p.m.			
TOTAL THIS WEEK				
TOTAL TO DATE				
Guardian's Signature: <i>[Signature]</i>	Teacher's Signature: <i>[Signature]</i>			

25

# Recording homework in Journal Spot the difference!

MONDAY Dé Luain

Subject/Ábhar	Homework and Learning/ Obair Bhaile agus Foghlama	Score/ Scóir	✓
Maths	Fractions Pg.10 Q.1-20	10	✓
English	"Wonder" Read Chapter 1	15	✓
Irish	Mé féin - essay. Use pg.5 to help. Due Friday.	20	✓
French	Learn colours pg.21 - practise using Quizlet link in Teams.	15	✓
		5	✓
Science	Draw and label Digestive System. Pg.18. Test Thursday.	15	✓
Technology	Draw figure Pg.8 & label.	10	✓

To Remember / Cuimhneachán: Training@ 7pm

SEPTEMBER Meán Fómhair

T W T F S S M T W T F S S M T W

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16

MONDAY Dé Luain

Subject/Ábhar	Homework and Learning
Maths	Questions
English	Read
Irish	Essay
French	Learn
Science	Draw



# Responsibility

Ready to learn

Check timetable

Organise  
books/resources

Journal –following  
the homework  
policy p32

# What is Junior Cycle Assessment?

- Classroom Based Assessments (CBAs)
- Assessment Tasks (AT)
- Final Assessment (Junior Cycle Exams)
- Student Junior Cycle Profile of Achievement (JCPA)

# The Junior Cycle -

Students are placed at the centre of their own LEARNING.

Focus on a broader range of skills:

- Communicating
- Being literate
- Managing myself
- Staying well
- Managing information & thinking
- Being numerate
- Being creative
- Working with others



An tSraith Shóisearach

Junior **CYCLE**




An tSraith Shóisearach

# JuniorCYCLE

- All new subject specifications have been introduced - students study a maximum of 10 subjects for their JCPA
- The state examination that students sit at the end of their junior cycle are also graded differently.
- The following descriptors are used **(No more A/B/C/D/E/F/NG)**
  - Distinction 90 to 100 %
  - Higher Merit 75 to 89 %
  - Merit 55 to 74 %
  - Achieved 40 to 54 %
  - Partially Achieved 20 to 39 %
  - Not graded 0 to 19 %

# What is on the Junior Cycle Profile of Achievement (JCPA)?

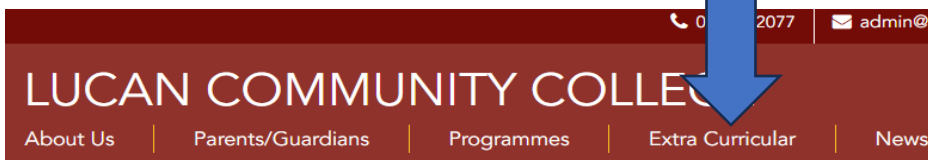
- The results of the Junior Cycle Final Exams (June 2027).
- The descriptors for Classroom Based Assessments.
- CBA1 and CBA 2-completed in 2nd and 3rd Year
- Wellbeing
- Information on 'Other Areas of Learning' undertaken during 1st, 2nd and 3rd Year.

JUNIOR CYCLE PROFILE OF ACHIEVEMENT		Mary Murphy 2020	
<b>State Certified Final Examinations</b>			
Irish L2 (H)	Achieved		
Mathematics (H)	B		
English (H) <sup>(4)</sup>	Achieved		
Business Studies (C)	Distinction		
French (C)	Higher Merit		
Geography (H)	A		
History (H)	C		
Science (C)	Higher Merit		
Visual Art (C)	Higher Merit		
<b>Classroom-Based Assessments - Subjects</b>			
IRISH L2	Language Portfolio	In line with Expectations	
	Communicative Task	Above Expectations	
ENGLISH	Oral Communication	In line with Expectations	
	The Collection of the Student's Texts	Above Expectations	
BUSINESS STUDIES	Business in Action	Above Expectations	
	Presentation	In line with Expectations	
FRENCH	Oral Communication	Above Expectations	
	Student Language Portfolio	Above Expectations	
SCIENCE	Extended Experimental Investigation	In line with Expectations	
	Science in Society Investigation	Above Expectations	
VISUAL ART	From Process to Realisation	In line with Expectations	
	Communicate and Reflect	Exceptional	
<b>Other Areas of Learning</b>			
Mary took part in a school drama performance, learned to express herself and build her communication skills.			
Mary participated in the school Science Competition ( <i>Let's Explore</i> ) where she developed ways to recycle plastic. In doing so, she learned to bring an idea from conception to realisation.			
Mary through her role as Class Representative learned to communicate effectively as a voice for the students in her class.			
Mary worked collaboratively with others, in the organisation and promotion of the school carol service for the local community.			
Mary was a member of the school camogie team, where she committed to training and developed her confidence in physical activity.			
<b>Classroom-Based Assessments - Short Courses</b>			
Digital Media Literacy		Above Expectations	
Philosophy		In line with Expectations	
<b>Wellbeing</b>			
CSPE		Not Reported	
SPHE		Not Reported	
PE		Above Expectations	
<b>Other Areas of Wellbeing</b>			
In SPHE, Mary reflected on and learned about the changing patterns of teenage friendship and how best to manage relationships.			
Mary completed a project in CSPE where she learned about the social and economic impact of homelessness.			
As part of the school's Wellbeing Programme, Mary participated in <i>Lockers</i> where she learned about the influence of social media, peer pressure and stereotypes in the digital world.			
Principal	Year head	Roll Number: 60478Q	
Colman Candy 	Ann Howett 	Anytown Secondary School Anytown Co. Any County	
			
This JCPA recognises and records achievements in Junior Cycle.			

Deputy Principal  
Ms Gráinne Malone

# Extra-curricular activities

- Visit our school website: **www.lucancc.ie**
- Select Programmes
- Select Extra – Curricular
- Age group
- Time
- Place
- Teacher in charge



cular

| wide-range of extra- and co-curricular activities and members of the school cc

- Extra Curricular Activities
- Extra Curricular Calendar

# Communication with school

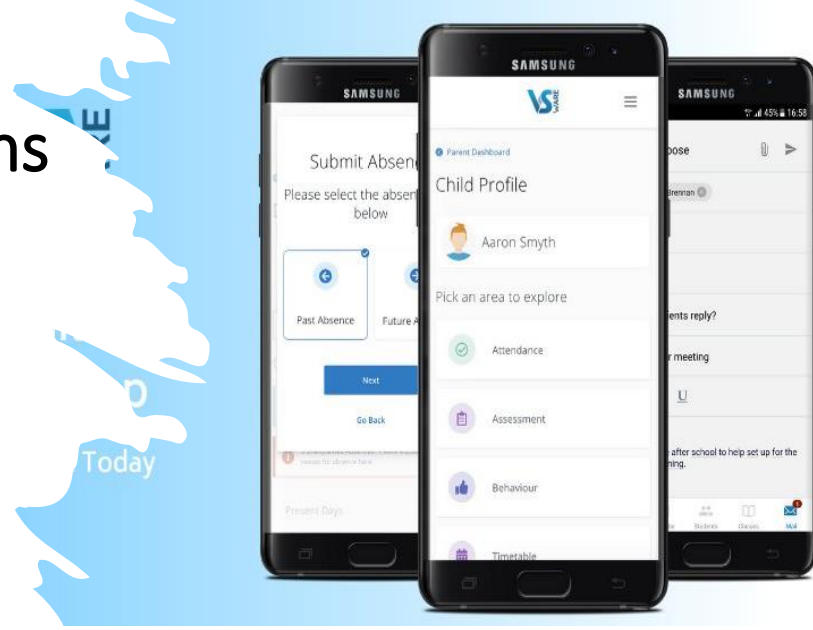
- Journal (note from home), phone or email front office (absences) or Vsware, make an appointment.
- *All contact through the school office 016282077 or email Admin@lucancc.ie*
- Ensure current phone number is on our system VSware (for SMS messages), nominate a contact person in case of emergency
- Ensure that we have your email address for school communication – contact the school to check.
- Connect to our X (twitter) feed (@LucanCC1) Instagram and school website for school information [www.lucancc.ie](http://www.lucancc.ie)
- Regular news articles and information on website



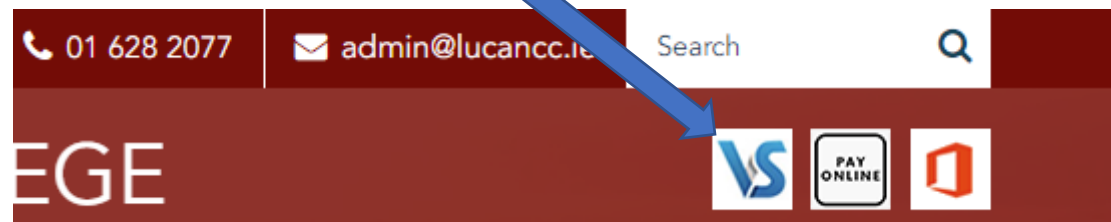


# VShare app for Parents/Guardians

- VShare is our student information system for student data, timetables, results, attendance, and behaviour comments.
- To access: Download the VShare app (Android and iPhone)
- Contact the school if you do not know your username (this was used for submitting options last year)
- Parents should check VShare regularly to monitor attendance, punctuality and progress PLUS inform the school of absences
- VShare is also located on our website homepage – [www.lucancc.ie](http://www.lucancc.ie)



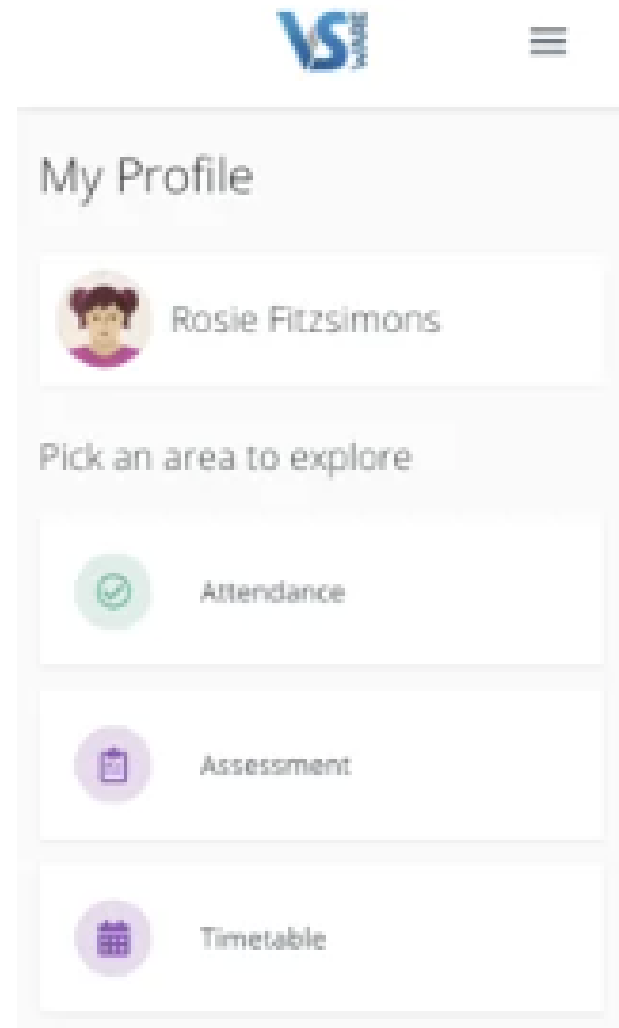
# VSHARE



This is how the mobile app looks for a parent:

You will see your child's name

- Attendance
- Assessment
- Timetable
- Click into each one to see more detail



# VShare - absences

- Any time students are absent for a full or part day through sickness/appointment parents/guardians should **send an absence request** through the VShare parental app
- Absence requests can also be sent in **advance** for appointments
- Important: **Do not give detailed information** through the VShare app as this goes onto each teacher's dashboard for attendance (ill/dentist/doctor will suffice!)
- We also ask that student verbally update their tutor/class teacher of an upcoming absence
- On return from absence, a student **must** also have a note from their parent/guardian in their school journal



If a student is  
absent and you  
have not  
contacted the  
school.....

We send a notification to the parent if a student is absent and we have not been informed

This goes after 9am each morning and after 2pm each afternoon

Keeps parents informed of all 'unknown' absences

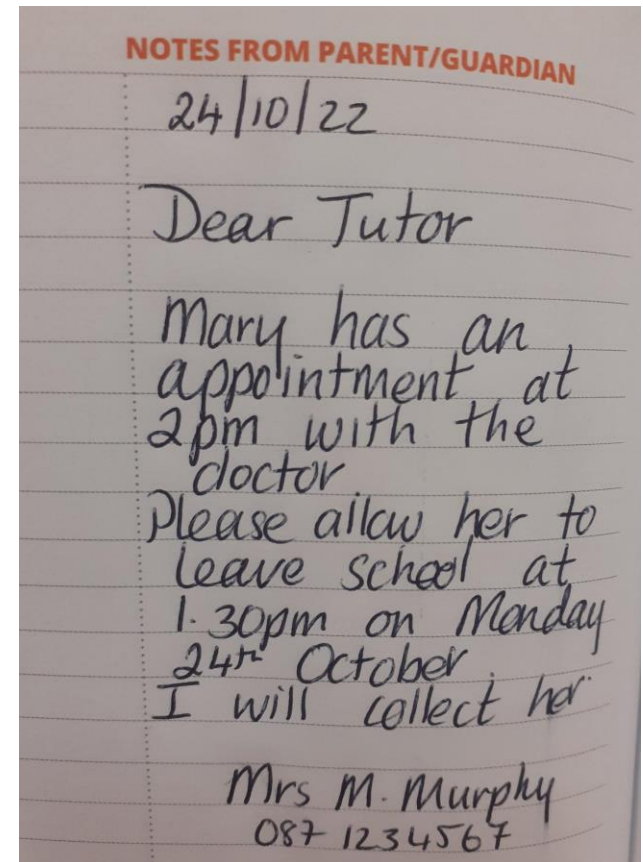
Vital that parents use the absence request feature before 9am (or 2pm for afternoon absences)

Remember - keep reasons brief (ill/doctor/dentist/appointment etc. You should not give details)

# Permission to leave early – note in journal & Vsware

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- If students need to leave school early – they **must have permission from their Year Head/Deputy Principal** and sign out at Front Office when leaving school
- Please ensure your child knows what time they are being collected, that they show the note to their teacher and leave class and that they catch up on work missed.
- They can **meet you at Reception**
- **Announcements asking students to come to reception disrupt teaching and learning in all classes**



# Student - Punctuality

- Classes start at **8.50am** - we ask that all student get into the building at **least 5 minutes** before this to access their lockers, use the toilets and be ready for class
- If students are late:
  - During their 1<sup>st</sup> class, their subject teacher marks them as Late;
  - After their 1<sup>st</sup> class, they should report to the front office to be marked Late.
- 2 lates in one week = a detention on Wed
- Repeated offences = parent invited to meet with YH

The image shows a student punctuality and attendance record book. The page is divided into several sections:

- Notes of Concern:** Two sections, each with fields for Student Name, Class, and Date, and lines for signatures from Parent/Guardian and Teacher.
- PUNCTUALITY:** A grid with columns for PUNCTUALITY and ATTENDANCE, and rows for each day of the week (MONDAY to FRIDAY) with sub-rows for a.m. and p.m.
- TOTAL THIS WEEK** and **TOTAL TO DATE** sections.
- Guardian's Signature:** and **Teacher's Signature:** lines at the bottom.

# Attendance and punctuality

- Regular attendance and punctuality avoids work being missed which may lead to stress.
- Arrange for your child to have a class buddy who can send on any work missed during absent days so they do not fall behind
- Ensure student keeps a regular check on Microsoft Teams for each of your subjects
- Dental and G.P. appointments, if possible, after school.
- 20 days absence = TUSLA referral (statutory obligation)



# Important dates for Assessments and Feedback

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- Ongoing formative assessment/class tests (please talk to student & check journal regularly)
- *Formal assessments and feedback (provisional dates):*
  - **Wed 27th Nov-Tues 3rd Dec:** Assessment Week
  - Term one report before the Christmas break - VShare
  - **Tues 25th March 2025 1545-1815** – 'in person' Parent Teacher Meeting held in the college.
  - Mon 28th April – Fri 2nd May: Summer Assessment Week TBC
  - Final report during June - VShare





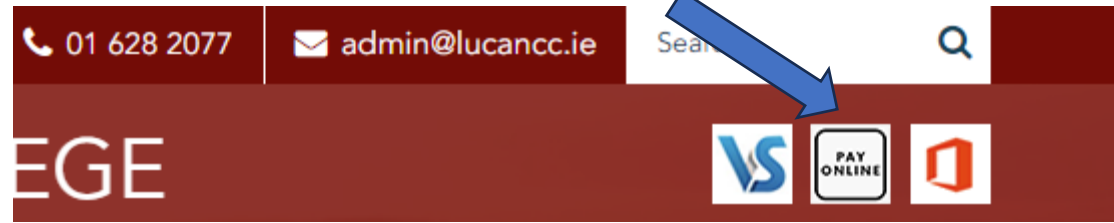
Principal  
Ms Diane Birnie



# WHAT'S NEW

- Junior Cycle Book Grant – great initiative, short time frame, encourage students to bring books home in small quantities to show parents
- Extension – confirmed that building should begin during this school year
- Admission process – applications open online on 1st Oct for students currently in 6th class primary
- Open Day – for students and a parent in 5th/6th class on 1st Oct from 3-5pm – 1st years may be asked to assist

# Finances



€50 contribution covers the 24-hour student insurance scheme, text messaging system, photocopying, postage, class materials, lockers and other essential items. We ask every parent to pay this.

Voluntary contribution €90 (covers the running costs of extra-curricular activities and clubs for the year). We ask parents to pay as much of this as they can. Sibling discounts.

Online payment on MIT eNROL through website (NOT VSware)

Some additional costs may be requested for class trips/events/etc.

# Anti-Bullying Policy and Procedures

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- School Anti-bullying policy available on school website
- Aim is to address this type of behaviour and prevent it from re-occurring
- Every student should feel free from bullying and intimidation

## Preventative Strategies

- SPHE classes & Pastoral Care Time
- Strong Anti-bullying focus
- Building positive relationships programme
- Anti-bullying surveys
- PA events

Bi Cineálta – review of Anti-Bullying Strategies and policy



# Board of Management

(currently being formed)

Chairperson

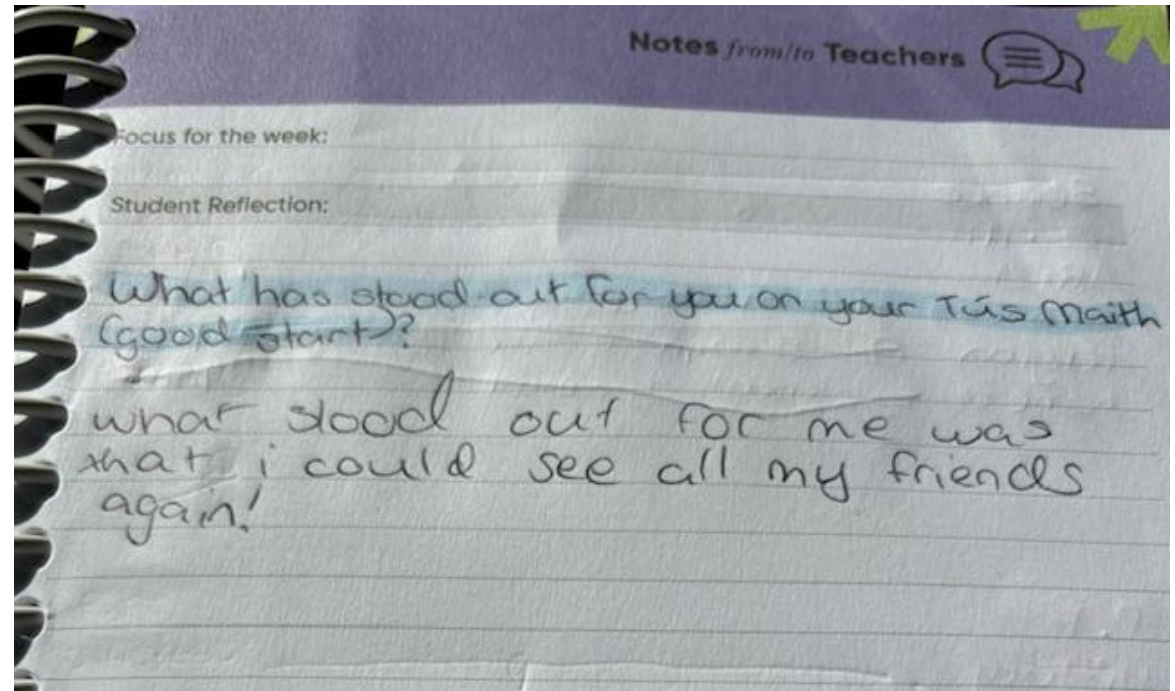
Secretary to the board - Principal

2 parent nominees, 2 staff nominees, 2 DDLETB nominees, 2 community nominees

Oversight of finances, admissions procedures and reviews, child protection, policy review and development

Does not have any role in Human resources or staffing or day-to-day running of the school

# Pastoral Care Programme



- Tús Maith
- Developing Positive Behaviour
- Student Voice/Student Council
- Homework Policy/Good Journal Practices
- Wellbeing Indicators/Extra-curricular Activities
- Wellbeing Mental Health
- Maths Week/Uniform
- Goal Setting/Study
- Midterm



# One Good School - Jigsaw

- Jigsaw's One Good School™ is an initiative which supports the mental health and wellbeing of young people by developing a shared responsibility across the whole school community.
- Jigsaw are the national centre for youth mental health in Ireland.
- Lucan Community College received a Gold Award in May '23 and May '24 having completed the programme over the last 3 years.
- Wellbeing walk courtyard and posters.
- Online resources for students, staff and parents/guardians.
- [www.jigsaw.ie](http://www.jigsaw.ie) is a great resource for students and parents/guardians in the meantime.
- You can host your own [Compliments & Coffee](#) morning this September as part of our National Compliment Day campaign.

**ONE™  
GOOD  
SCHOOL**  
2023-2024

# Minding your wellbeing & encouraging others to do the same



TALK & LISTEN,  
BE THERE,  
FEEL CONNECTED



DO WHAT YOU CAN,  
ENJOY WHAT YOU DO,  
MOVE YOUR MOOD



REMEMBER  
THE SIMPLE  
THINGS THAT  
GIVE YOU JOY



EMBRACE NEW  
EXPERIENCES,  
SEE OPPORTUNITIES,  
SURPRISE YOURSELF



Your time,  
your words,  
your presence





# Well-Being

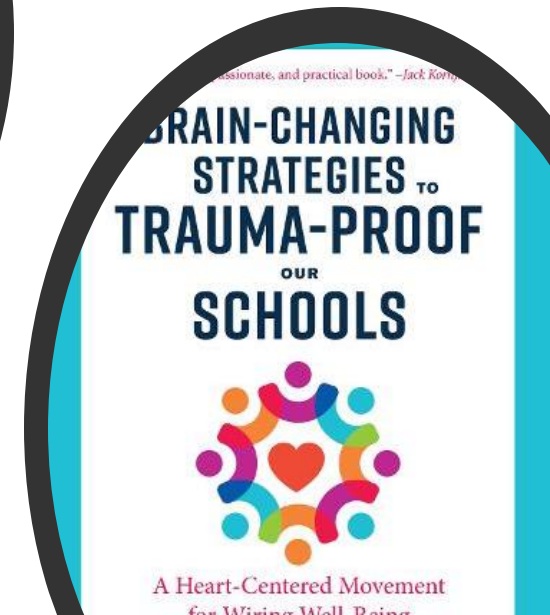
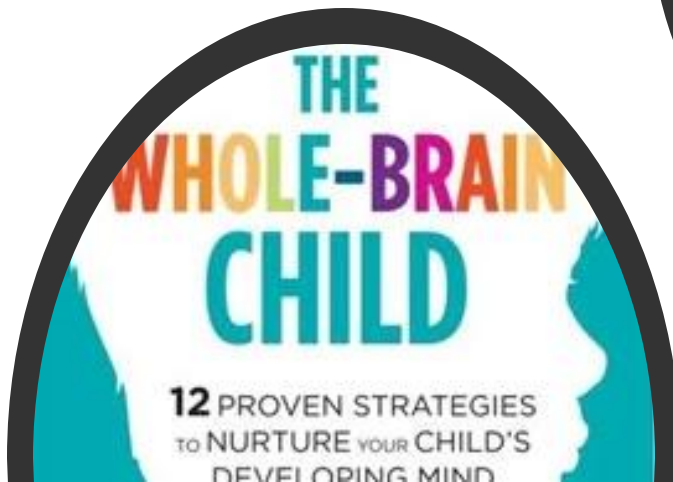
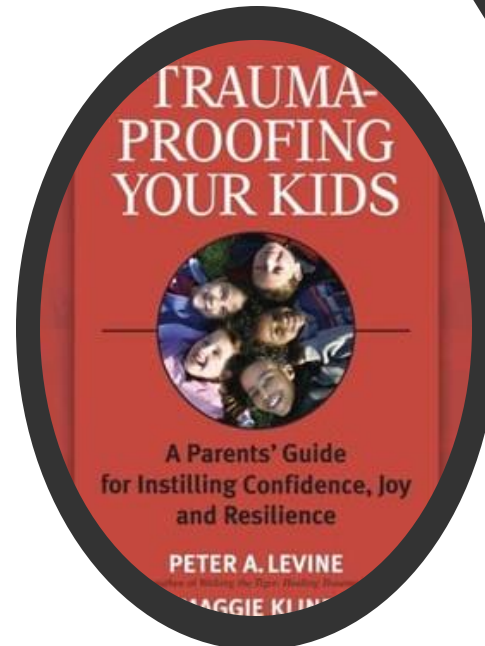
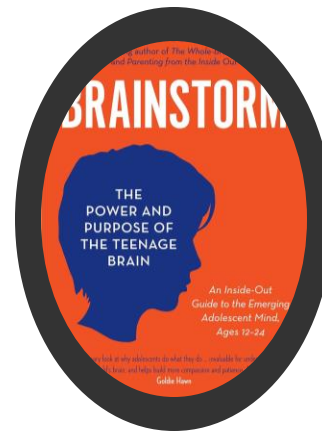
On the Parent/Guardian - Student Wellbeing area of the school website, there is a link posted for a padlet, essentially an online noticeboard for parents.

Here, parents can find lots of resources for physical health, healthy eating, online safety, etc. as well as some other wellbeing topics.

- <https://padlet.com/embed/yqmmooghthgpaav3>

# Useful reading material for parents/guardians

- [Joanna Fortune: 15-Minute Parenting: The Teenage Years: Creative ways to stay connected with your teenager](#)
- [Maggie Kline: Brain-Changing Strategies to Trauma-Proof our Schools :A Heart-Centered Movement for Wiring Well-Being](#)
- [Daniel J. Siegel: The Whole Brain Child](#)
- [Peter A. Levine: Trauma-Proofing Your Kids](#)
- [Daniel J. Siegel: Brainstorm](#)



Thank you  
Any Questions?

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