



**DRAFT Board of Management Lucan Community College  
Minutes: 11<sup>th</sup> December 2023**

Venue: Lucan Community College  
Present: Mr. Guss O'Connell (Chairperson), Mr. Fintan Hanley, Mr. John McGivney, Ms. Carmel Murray, Ms. Rose Dolan, Mr Colum O'Gorman  
Apologies: Ms. Liona O'Toole, Rev Scott Peoples, Ms. Aoife McKelvey

ITEM	DETAILS	ACTION/DECISION
Welcome	The Chairperson welcomed everyone to the meeting.	
Correspondence: BOMR1 forms	Chairperson explained the process. The Board had access to all correspondence received, application forms and admission policy with maps of the geographical area. Reviews for 1 <sup>st</sup> Year 2024 places coded R01-11-12-2023 to R16-11-12-2023 were heard.	Cases R01, R02, in Cat C; R04, R05, R06, R07, R08, R09, R10, R11, R12, R13, R15 in Cat F; R16 in Cat G were heard and the board found that there was no failure/error in making the decision to refuse admission in these cases. In cases R04, R06, R08, R09, R12, R16 the board referred to the Admissions Act which states that the board is not in a position to review the decision to refuse admission as the applicant was relying on information that was not made available in the application for admission. Case R03-11-12-2023 in Cat C was heard. The board found that a piece of information was overlooked on the application form and that an error has been made in assigning a category and as it had a material effect on the outcome, the application should be recategorised to Cat B and a process be applied to ensure that the candidate has an opportunity to be assigned an offer of a place or an appropriate place on the waiting list that would be in line with any other Cat B applicant. Case R14-11-12-2023 in Cat F was heard. The board found that a piece of information was overlooked on the application form and that an error has been made in assigning a category and as it had a material effect on the outcome, the application should be recategorised to Cat E and a process be applied to ensure that the candidate has an opportunity to be assigned an appropriate place on the waiting list that would be in line with any other Cat E applicant. Letters will be written to all those who requested a review with decision and information about the Section 29 process. Letters will be written to BOMR1 forms received after the closing date to inform applicants that they are outside the time for a review to be considered after consultation with the chairperson.
AOB		Next meeting – TBC

Signed: Guss O'Connell (Chairperson)  
Guss O'Connell

Date: 18/3/24