

## Lucan Community College Board of Management Minutes

Date: 8<sup>th</sup> May 2017  
 Venue: Lucan Community College  
 Present: Ms. Diane Birnie (Secretary), Mr. William Lavelle (Chairperson), Ms. Liona O'Toole, , Mr. Fintan Hanley, Ms. Shona Hayes and Ms. Avril Mullins.  
 Visitors: Student council Chairperson and Vice Chairperson  
 Apologies: Ms. Edel McManus, Mr. Jason Carey, and Rev. Scott Peoples

ITEM	DETAILS	ACTION/DECISION
Student council report	Two students AH and CB presented the student council report. The Board congratulated the students on the work of the student council encouraged them to continue to raise issues of importance to the student body and welcomed the idea of provision of training for student leaders.	Report received and discussed.
Minutes and agreed report of previous meeting.	Circulated and read.	Approved and signed.
Matters Arising	N/A	
Correspondence	Letter from DoES regarding compliance with Circular 0020/2014 re CSPE provision was noted. Letter from Comhairle na nÓg was noted. Provisional training date for Board training on Section 29 appeals process was noted. Appointment of new Deputy Principal was communicated by the CEO	CSPE will be offered in all three years of Junior Cycle as part of the Wellbeing programme going forward.  Board members encouraged to complete the survey. Date for training was noted.  The Board congratulated Mr Stephen Brett on his appointment as Deputy Principal.
Appeals	One section 29 appeal for refusal to enrol in 1 <sup>st</sup> year 2018 was heard (DOB).	The Board did not uphold the appeal as the application had been dealt with according to the relevant enrolment policy and all available places have currently been offered.
Principal's Report	This included reports on: <ul style="list-style-type: none"> <li>• Disciplinary issues</li> <li>• Analysis of suspension trends over four years</li> <li>• Suspensions and expulsions</li> <li>• Enrolment 2017 and 2018</li> <li>• Building issues</li> <li>• Teaching, learning and assessment including English</li> </ul>	The Board noted the Principal's report on disciplinary issues and noted dates for possible disciplinary hearings. An analysis of the suspension figures over the last four years was discussed by the Board.  It was reported that the submission of planning documents for the extension is expected very soon. Copies of the plans were displayed for the Board. Secretary to contact building unit to arrange information meetings for staff/board and community. Tender for roof works in progress. Works completed in new science lab and landscaping.

	<p>inspection, Staff CPD presented by Mike Hughes, SNA CPD, Completion of project work and practical exams for state exams, 1<sup>st</sup> year PTM</p> <ul style="list-style-type: none"> <li>• Extra- and co-curricular activities including TY Musical, various educational trips and competitions</li> </ul>	<p>The Board noted the response to the English inspection report and agreed that the response should be signed by the chairperson.</p> <p>A grid showing the high percentage of parents in attendance at parent teacher meetings was noted and commended.</p> <p>The Board complimented the staff on the quality and number of additional activities run in the College.</p>
Child Protection Report from Principal	Report on number of cases where a report involving a child in the school was submitted to the HSE and where advice was sought but no report made.	
Report on implementation of School Anti Bullying Procedures	According to the terms of the Anti-Bullying Guidelines, no bullying allegations have been formally reported to the Principal since the last Board meeting.	
Financial Report	A report of expenditure was provided to the Board.	The Board noted the allocation of monies for the ICT grant and also noted the Principal's investigation with head office into a lower than expected budget in the TY school fund.
Review of Policies	Characteristic Spirit of the school	Results of the survey on this issue were circulated and discussed. The results will be further collated and emailed to all Board members and to the Education Officer for feedback.
Parent's Association Report	Report on success of garden fete fundraiser.	The Board thanked the committed Parents' Association members for their ongoing work and support for the college.
A.O.B	The Board noted the staff council appointed of Ms Gillian Keating as the new staff nominee to the Board from September.	Next B.O.M. Meeting Tuesday 20 <sup>th</sup> June 2017

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

*[Handwritten Signature]*  
*20/06/17*