

Lucan Community College Board of Management Minutes

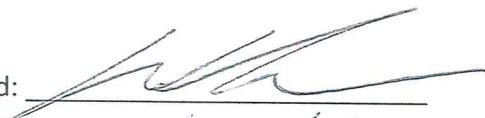
Date: 25th January 2016
 Venue: Lucan Community College
 Present: Ms. Diane Birnie (Secretary), Mr. William Lavelle (Chairperson), Ms. Shona Hayes, Ms. Avril Mullins, Ms. Liona O'Toole, Ms. Edel McManus, Mr. Gus O'Connell, Mr. Jason Carey, Mr. Fintan Hanley, Mr. Scott Peoples.
 Apologies: N/A

ITEM	DETAILS	ACTION/DECISION
Minutes and agreed report of previous meeting.	Circulated and read.	Approved and signed.
Matters Arising	N/A	
Correspondence	<p>Circulation of Child Protection Training from PDST.</p> <p>A committee has been formed by the ETB in relation to BOM Operational Protocols. New guidelines have been put in place in tandem with the training programme for board members.</p> <p>Job share and career break requests were heard.</p>	<p>Board members have list of dates, venues and contact details for their perusal.</p> <p>The protocols were circulated and discussed with some queries raised in relation to some practices. ETB to hold training session for Chairperson and Secretaries regarding new protocols and a training session for BOM members on Child Protection and Anti Bullying to go ahead shortly.</p> <p>The Board approved all requests on condition the school can secure suitable replacements.</p>
Appeals	Four appeals were heard - three in relation to 2017 Enrolment and one for 2016 Enrolment.	The Board considered all appeals and confirmed that all applicants were placed in the correct categories based on information received. The Board requested further information in relation to one of them. All parties will be informed of outcome.
Principal's Report	<p>This included reports on:</p> <ul style="list-style-type: none"> • Suspensions and expulsions • Section 29 Appeals • Enrolment 2016 and 2017 • Building issues • Teaching, learning and assessment including upcoming Art inspection • Extra- and co-curricular activities • BOM training 	The Board noted the Principal's report and complemented the staff on the number of additional activities run in the college.
Child Protection Report from Principal	Report on number of cases where a report involving a child in the school was submitted to the HSE and where advice was sought but no report made.	
Report on implementation of school Anti Bullying Procedures	According to the terms of the Anti-Bullying Guidelines, no bullying allegations have been formally	

	reported to the Principal since the last Board meeting. The anti-bullying strategy piloted for the last two years is being rolled out with TY, 3 rd , 2 nd and 1 st years this year.	
Financial Report	Deferred to next meeting awaiting template to be supplied by Head Office.	
School Self Evaluation (Policies)	A timeline of School Self Evaluation in the college was presented and an update on progress in literacy, numeracy and other teaching and learning areas was given.	The Board expressed their appreciation for the presentation and noted the amount of work needed to keep the SSE moving forward.
Parent's Association Report	The Board were informed of the P.A.'s plans. They are seeking a guest speaker on internet safety for parents, working with TY coordinator to organise charity fundraising and seeking donations of unwanted gifts for future fund raising events.	The Board expressed their appreciation to the P.A. for their commitment to the school and will support them when possible.
Student Council Report	The S.C. documented a number of concerns that had been raised at their recent meeting in relation to various issues.	The Chairperson requested that a representative from the S.C. address the Board in March.
A.O.B	N/A	Next B.O.M. Meeting 29 th February 2016

Signed: _____

Date: _____


29/02/16